



Axis Institute of Higher Education, Kanpur
OFFICE OF WASTE MANAGEMENT

Ref. No.: AC/AIHE/WMC/2024-25/02

Date: 05.08.2024

MINUTES OF WASTE MANAGEMENT COMMITTEE MEETING

Date: 03.08.2024

Timing: 1:00PM-02:00PM

Total time: 60 minutes

Venue: Conference Room

Subject: Meeting to Discuss the Process of Waste Management in session 2023-24

Member Present:

Mr. Amit Sabharwal	Chairperson
Mr. Himanshu Rai	Member Secretary
Mr. Avinash Singh	Coordinator
Ms. Shail Dubey	Member
Hemant Srivastava	Member (Student)
Preeti Yadav	Member (Student)

Agenda of the Meeting

1. Review of current waste management practices.
2. Discussion on recycling options and collaboration with recycling agencies.
3. Implementation of sustainable waste management and e-waste disposal policies.
4. Allocation of responsibilities for effective execution.

Discussion Points:

1. **Review of Current Practices:** waste is not being managed systematically. Collection points across campus are insufficient, and segregation is not practiced consistently.
2. **Recycling Options:** Discussed partnering with local recycling agencies. Suggestions to collaborate with NGOs, paper recycling companies and certified e-waste disposal vendors for proper disposal and reuse.
3. **Sustainable Policies:** Proposed setting up designated bins for general waste, recyclable waste, and e-waste in all departments and hostels. Regular collection schedules to ensure no pile-up of waste or e-waste.
4. **Allocation of Responsibilities:** Each department will appoint a waste and e-waste management representative.
5. **Discussion on Vermicomposting Unit:** The vermicomposting unit has been started with the biodegradable waste collecting from the hostels and campus.

Mr. Pradeep Bhatnagar will coordinate with recycling and e-waste disposal agencies and monitor the implementation of policies.



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Meeting Concluded:

The meeting was concluded at 2:00 PM.

Pradeep

Minutes Prepared By:

Mr. Pradeep Bhatnagar
Member Secretary,
Waste Management Committee

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Minutes Approved By:

Mr. Amit Sabharwal,
Chairperson,
Waste Management Committee



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Attendees:

Date: 03.08.2024

1.	Mr.Amit Sabharwal	Chairperson	
2.	Mr. Himanshu Rai	Member Secretary	
3.	Mr. Avinash Singh	Member	
4.	Ms.Shail Dubey	Member	
5.	Hemant Srivastava (Student)	Member	
6.	Preeti Yadav (Student)	Member	



Axis Institute of Higher Education, Kanpur
OFFICE OF WASTE MANAGEMENT

Ref. No.: AC/AIHE/WMC/2024-25/04

Date: 06.01.2025

MINUTES OF WASTE MANAGEMENT COMMITTEE MEETING

Date: 04.01.2025

Timing: 12:00PM-01:00PM

Total time: 60 minutes

Venue: Conference Room

Subject: Meeting to Discuss the Process of Waste Management in session 2023-24

Member Present:

Mr. Amit Sabharwal	Chairperson
Mr. Himanshu Rai	Member Secretary
Mr. Avinash Singh	Coordinator
Ms. Shail Dubey	Member
Hemant Srivastava	Member (Student)
Preeti Yadav	Member (Student)

Agenda of the Meeting:

1. Review of current waste management practices, including vermicomposting.
2. Discussion on recycling options and collaboration with recycling agencies.
3. Implementation of sustainable waste management and e-waste disposal policies.
4. Allocation of responsibilities for effective execution.

Discussion Points:

1. **Review of Current Practices:** Waste management is not being handled systematically. There are insufficient collection points across campus, and waste segregation is not consistently practiced.
2. **Recycling Options:** We discussed partnering with local recycling agencies, including collaborations with NGOs, paper recycling companies, and certified e-waste disposal vendors for proper disposal and reuse.
3. **Sustainable Policies:** A proposal was made to set up designated bins for general waste, recyclable waste, and e-waste in all departments and hostels. Additionally, regular collection schedules were suggested to prevent waste and e-waste from piling up.
4. **Allocation of Responsibilities:** Each department will designate a waste and e-waste management representative to oversee the implementation of the waste management practices.
5. **Discussion on Vermicomposting Unit:** The vermicomposting unit has been successfully started, with biodegradable waste being collected from the hostels and campus for processing. It is decided that collected vermi-composed will be used in the plantation in the campus as biodegradable waste management.



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Mr. Himanshu Rai will coordinate with recycling and waste disposal agencies and monitor the implementation of policies.

Meeting Concluded:

The meeting was concluded at **01:00 PM**.

Pradeep

Minutes Prepared By:

Mr. Pradeep Bhatnagar
Member Secretary,
Waste Management Committee

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Minutes Approved By:

Mr. Amit Sabharwal,
Chairperson,
Waste Management Committee



Axis Institute of Higher Education, Kanpur
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Date: 04.01.2024

Attendees:

1.	Mr. Amit Sabharwal	Chairperson	
2.	Mr. Himanshu Rai	Member Secretary	Himanshu Rai
3.	Mr. Avinash Singh	Member	
4.	Ms. Shail Dubey	Member	Shail Dubey
5.	Hemant Srivastava (Student)	Member	Hemant
6.	Preeti Yadav (Student)	Member	Preeti Yadav